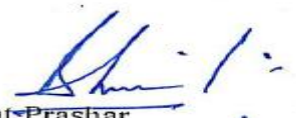


Action Taken Report of Meeting held on 08/07/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About initiating NAAC work.	All teaching and concerned non teaching were provided with NAAC Manual and instructed to study NAAC Manual.
2.	Formation of NAAC Steering/Core Committee.	NAAC Steering/Core Committee Office Order was taken out at institute level dated 08/07/2019.
3.	Formation of IQAC.	IQAC Office Order was taken out at institute dated 08/07/2019 and First Meeting of IQAC is planned on 01/08/2019.


Dr. Bharat Prashar
Director

DIRECTOR
MAHARISHI ARVIND INSTITUTE OF
SCIENCE AND MANAGEMENT

Action Taken Report of first IOAC Meeting held on 01/08/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	a part of IQAC Monitoring Mechanism it was decided to conduct second IQAC Meeting on 01/09/2019


Dr. Bharat Prashar
Director
DIRECTOR
MAHARISHI ARVIND INSTITUTE OF
SCIENCE AND MANAGEMENT

Action Taken Report of second IQAC Meeting held on 01/09/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Meeting frequency.	Meeting frequency decided montly.
2.	Restructuring stakeholder feedback mechanism.	Feedback forms are modified and it was decided to implement new feedback mechanism from Academic Year 2019-20 onwards.
3.	To initiate E-governance in administrative and academic reforms.	ERP System is into existence.
4.	Framing code of ethics for research.	Code of Ethics was prepared and subscription for plagiarism checking software is taken.
5.	To decide mechanism for internal financial audit.	It was decided to conduct internal financial audit by Accountant.
6.	To provide remote access to e-resources of library.	Remote access to e-resources of library is provided.
7.	To increase bandwidth of internet connection.	Bandwidth of internet connection is increased from 40 Mbps to 50 Mbps.


Dr. Bharat Prashar
Director

DIRECTOR
MAHARISHI ARVIND INSTITUTE OF
SCIENCE AND MANAGEMENT

Action Taken Report of third IQAC Meeting held on 01/10/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Restructuring faculty and staff appraisal mechanism.	Faculty and staff appraisal mechanism is restructured and implemented from Academic Year 2018-19.
2.	To use ICT facilities for Teaching and Learning.	ICT facilities used by teachers and teaching plan is modified from Academic Year 2018-19.
3.	To take membership of e-ShodhSinghu and Shodhganga	Membership of e-ShodhSinghu and Shodhganga is taken and report is submitted to IQAC.
4.	To prepare Code of Conduct for all stakeholders (HR Manual)	Code of Conduct for all stakeholders (HR Manual) is prepared.
5.	To decide plan of action for NAAC application.	Following plan of action has been decided by IQAC. I. To take initial Login:- August II. To Apply for IIQA:- October III. To submit SSR:- November



Dr. Bharat Prashar

Director

DIRECTOR
MAHARISHI ARVIND INSTITUTE OF
SCIENCE AND MANAGEMENT

Action Taken Report of fourth IOAC Meeting held on 01/11/2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	To decide on Eco-friendly measures to reduce energy consumption in campus.	Energy Audit is done and LEDs were used.
2.	To decide measures for campus security.	CCTV report is prepared.
3.	To review green initiatives and waste management steps in campus.	Cycle stand in parking prepared and MOU related to e-waste is made.
4.	About NIRF participation.	It was decided to participate in NIRF from Academic Year 2019-20
5.	To discuss about ISO Certification	It was decided to study ISO certification mechanism in detail and then to decide for action plan.


Dr. Bharat Prashar
Director

DIRECTOR
MAHARISHI ARVIND INSTITUTE OF
SCIENCE AND MANAGEMENT